iCooper Learning: Quick Start Guide

Follow these steps to access the iCooper Learning module – your home for all online learning at Cooper.

Step 1: Log into your Cooper device or remote access link using your Cooper credentials

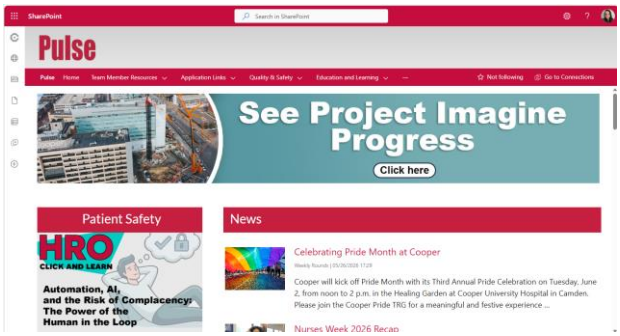
1. Your Cooper credentials will be provided by your leader. If you have not received them, please contact your leader.

2. If you are unable to log in using your Cooper credentials, please reach out to the Cooper Help Desk at **856.968.7166**.

Step 2: Navigate to the Pulse!

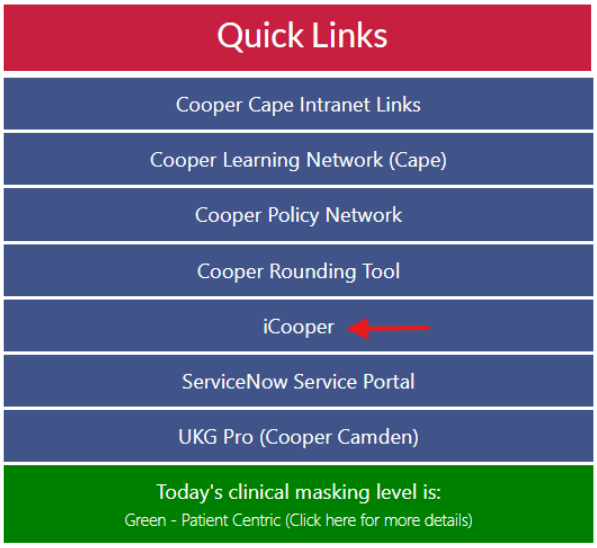
1. When connected to Cooper's secure network, opening an internet browser will automatically display our homepage, the Pulse.

2. Alternatively, you can access the Pulse using this link.



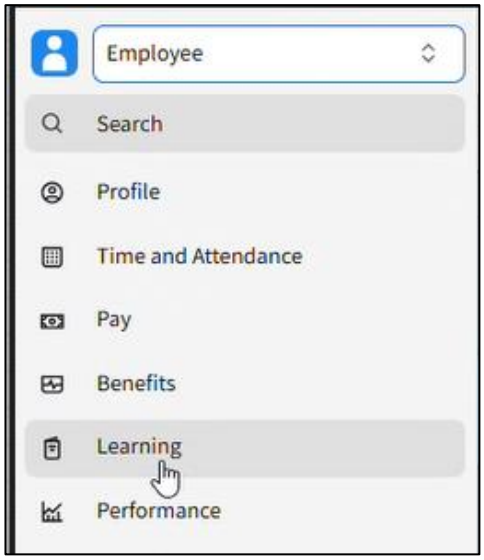
Step 3: Open iCooper

1. Scroll down the Pulse homepage until you see the **Quick Links** menu on the left side.
2. Click on **iCooper** to launch Cooper's employee self-service portal.
3. You can also access iCooper directly using this link.



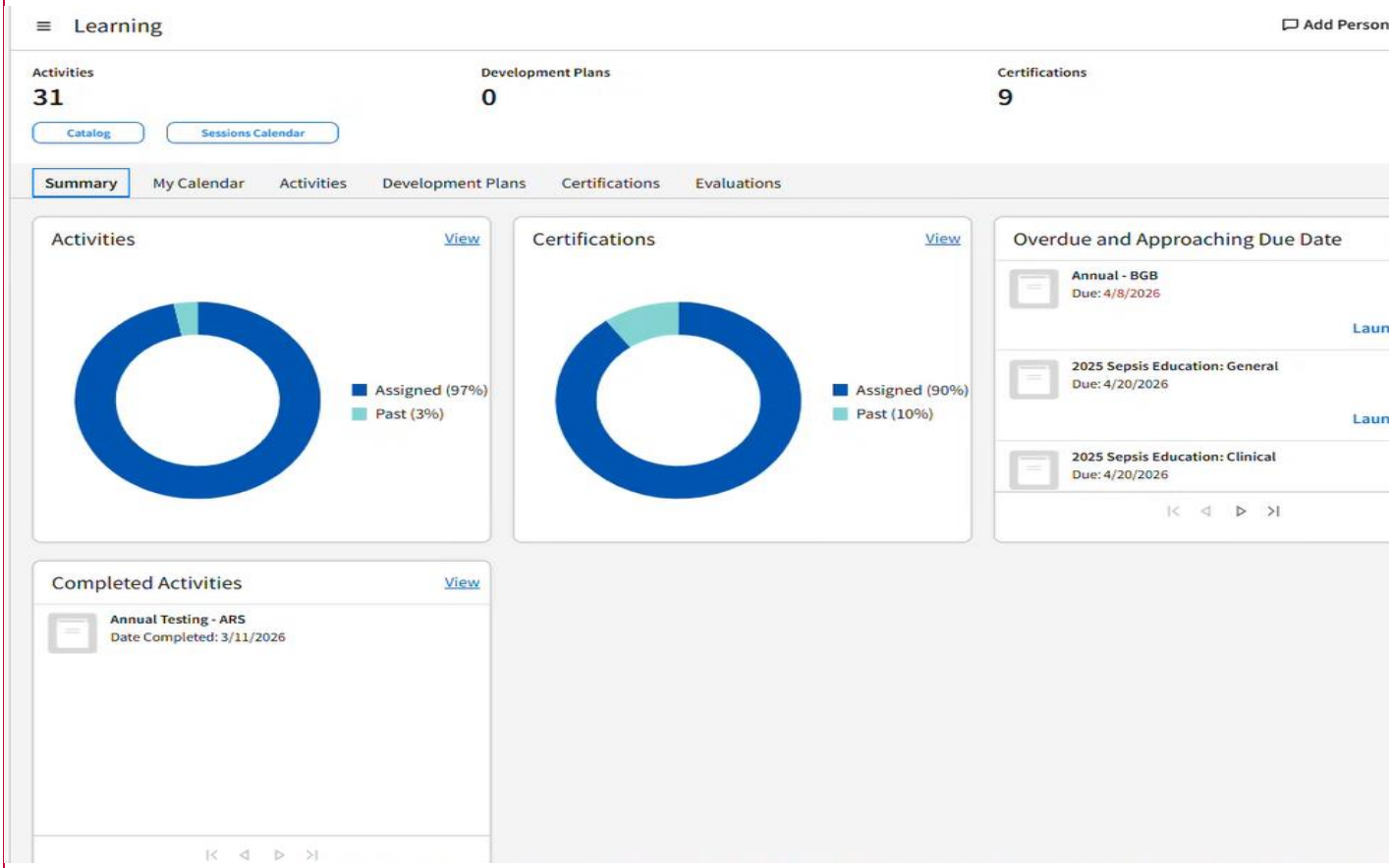
Step 4: Select Learning from the navigation menu.

1. Use the navigation menu on the left-hand side of the iCooper homepage and select **Learning**.



Step 5: Welcome to the Learning Module!

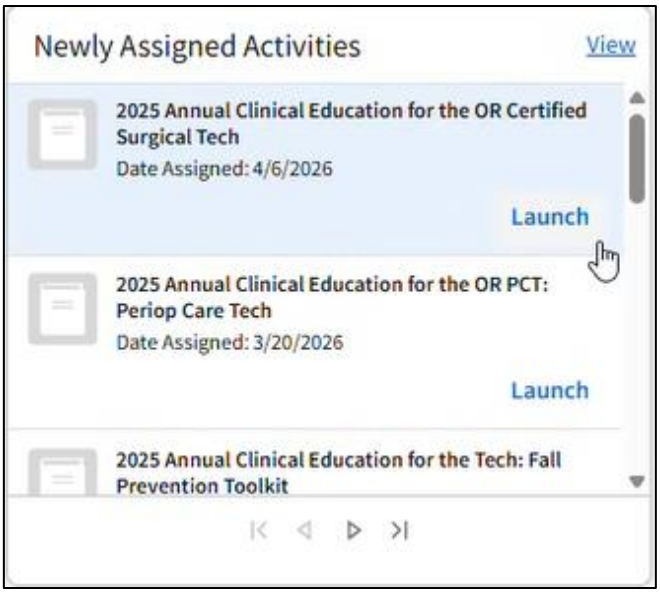
You are now in the Learning Dashboard, where you can view and manage all assigned learning activities.



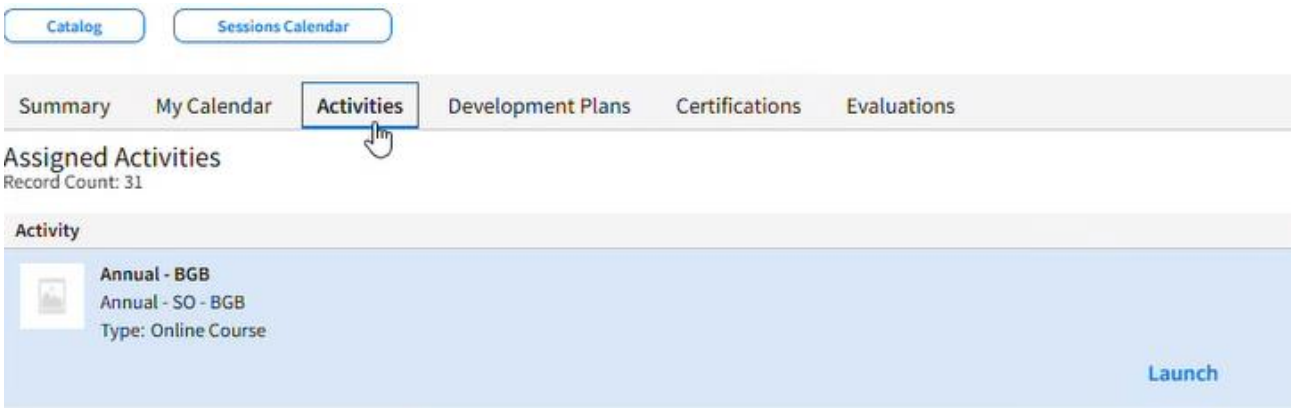
Step 6: Launching an activity.

There are two main ways to launch an activity:

1. **Newly Assigned Activities**
   - Look for the **Newly Assigned Activities** box on your dashboard.
   - Find your course and click **Launch**.



2. **Activities Tab**
   - Select the Activities tab from the left menu.
   - This view shows all assigned activities in a traditional list format, where you can search and launch any activity.



Need Help?

If you have any issues navigating iCooper Learning or cannot locate your assigned courses, please contact OEL@cooperhealth.edu or submit a ServiceNow ticket.