

**REQUEST FOR PROPOSALS FOR
MECHANICAL, ELECTRICAL, PLUMBING AND FIRE PROTECTION ENGINEERING SERVICES
ADDENDUM No. 1
7/11/23**

**Master Campus Plan
Cooper University Health Care – Camden, New Jersey**

Clarifications and responses are provided below related to all MEP firms developing their proposals. Proposals remain due by 3pm EDT 18 July 2023, as denoted within Page 5, Section B of the RFP.

General Clarification: Once the Consulting Engineers [MEP/FP & Structural] are selected by Cooper, the selected engineering firms will be made aware of the independently selected firms and they will be required to contract and collaborate with the selected architect as prime consultant for all the coordination and delivery of these specific services as outlined in the AIA201 & B101.

1. What, if any, WMBE/Veteran inclusion will be required from the design team?
RESPONSE: Diversity and inclusion requirements have been stated within Section C (Scope of Services) of this RFP. You may identify your approach within section 5.8 of your proposal.
2. Confirm concept design is being completed by others and is not to be included in this RFP.
RESPONSE: Yes, and the MEP/FP engineer shall provide design validation/input needed by the architect prior to starting schematic design.
3. When are Cooper sustainability initiatives expected to be completed?
RESPONSE: Sustainability initiatives are expected to be identified during Schematic Design.
4. Will project be pursuing LEED certification, and at what level?
RESPONSE: Pursuit of LEED certification has not been identified at this time; however, the design will address sustainability initiatives to be addressed in Section 4.4 of your proposal.
5. Will the project be pursuing WELL certification?
RESPONSE: No.
6. What is the page limit for the Qualification Proposals? The RFP states “thirty (20)”.
RESPONSE: Page limit is twenty (20) and does not include cover page, table of contents, Section 7 & 8.

7. Will the shortlisted firms be given an opportunity to visit the campus and tour the associated buildings prior to the week of the interviews?
RESPONSE: Yes, and request for walk throughs shall be coordinated with John Delli Carpini.
8. Will the shortlisted firms be given an opportunity to submit more questions and receive responses in advance of submitting their fee proposals?
RESPONSE: Firms responding to this RFP will be required to complete Exhibit G and include within section 8 of their proposal on July 18, 2023.
9. Please confirm the allowable length of the proposal; both a maximum length of 20 or 30 pages is stated within the RFP.
RESPONSE: See item #6.
10. We confirm that as the RFP states, the design of the full CEP infrastructure is now part of the engineering scope. We believe that this item should be added to the fee matrix as a separate line item; please confirm back if this is the case.
RESPONSE: Fee matrix will remain as is and fee should be part of the building design.
11. Please confirm that the engineer will carry the AV/IT design for the A building. The campus IT infrastructure scope requires further definition before it can be bid; will an exploratory phase be required in this area?
RESPONSE: MEP Engineer shall design all low voltage infrastructure for the project. Building and campus strategic planning and direction will come from Cooper HIT department.
12. Please confirm that the engineer will carry the lighting design.
RESPONSE: Confirmed.

End of Addendum #1